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| Learner Name  | Click or tap here to enter text. | Date  | Click or tap to enter a date. |
| Complaint  |[ ]  Appeal |[ ]  Grievance  |[ ]
| **Section 1** |
| Provide full details of the complaint (i.e. assessment date, time, place, people involve, background information)Click or tap here to enter text. |
| **Section 2**  |
| What outcome are you seeking from the complaint / appeal?Click or tap here to enter text. |
| Signature of the learner |  | Date  | Click or tap to enter a date. |
| Details of this complaint / appeals will be found in the complaints and appeals register located : [ATIM-RTO-MR-002 MASTER RTO Manager Compliance Register.xlsx](https://atim-my.sharepoint.com/%3Ax%3A/r/personal/theatimcloud_ati-mirage_com_au/Documents/L_Drive/05.%20Accredited%20Training/05.02%20RTO%20Management/ATIM-RTO-MR-002%20MASTER%20RTO%20Manager%20Compliance%20Register.xlsx?d=w729e6b5eeae848dcbe71a8fd9a1c62b6&csf=1&web=1&e=iEvmy2)  |