An NVR registered training organisation demonstrates:

1. VET students are offered opportunities to seek credit transfer and are made aware of the organisation’s policies for seeking ***credit transfer***;
2. decisions on credit transfer are based on evidence of prior completion of an equivalent training product demonstrated by AQF certification documentation or an authenticated VET transcript (unless prevented by licensing or regulatory requirements or the training product); and
3. decisions relating to credit transfer are documented and decided in a way that is fair, transparent, consistent amongst VET students, and maintains the integrity of the training product.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant Personal Details  | Mr [ ]  | Mrs [ ]  | Ms [ ]  | Miss [ ]  | Other [ ]  |
| Family Name | Click or tap here to enter text. |
| Given Name  | Click or tap here to enter text. |
| Date of Birth  | Click or tap to enter a date. |
| Gender  | Male [ ]  | Female[ ]  | Other [ ]  | Prefer not to say[ ]  |
| **Units applied for Credit Transfer**  |
| Unit Code | Unit Title | Equivalence |
|  |  | YES [ ]  | NO [ ]  |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
| **Applicant authorisation n for the RTO to verify authenticity of documentation**  |
| Unit Codes | Click or tap here to enter text. |
| Name if Issuing RTO | Click or tap here to enter text. |
| Date of Issue  | Click or tap to enter a date. |

I hereby authorise you as the issuing RTO of the above certification to verify the authenticity of the above to ATI Mirage [RTO1918] on my behalf.

|  |  |
| --- | --- |
| Signed  |  |
| Date  | Click or tap to enter a date. |

Where units of competency are not equivalent a qualified assessor must complete the unit equivalency transition form to determine if not gaps exist, whereby the student will be awarded partial credit and will have to demonstrate skills and knowledge to fill the gap identified.