



ATI-MIRAGE

TRAINING & BUSINESS SOLUTIONS

Training Calendar

January – June 2026

5 reasons to use ATI-Mirage

1. Buy Local – 100% Western Australian owned and operated
2. 30 years of experience training over 220,000 happy customers
3. 100% quality guarantee
4. Complimentary post training help desk
5. Perth's best facilitators and trainers in a vibrant CBD training centre (and the best tech for virtual training)



Cloisters, Level 1, 863 Hay Street, Perth, Western Australia 6000



08 9218 9059



hello@ati-mirage.com.au

www.ati-mirage.com.au



IT Training

	Jan	Feb	Mar	Apr	May	Jun	GST Free
Microsoft Access							
Access Introduction, Intermediate, Advanced*	☎	☎	☎	☎	☎	☎	POA
Adobe							
Adobe Acrobat DC Essentials	28		19			19	\$490
Adobe InDesign CC – 2 Days*		11-12		9-10		10-11	\$980
Adobe Acrobat DC – Form Design and Integration	☎	☎	☎	☎	☎	☎	POA
Articulate							
Articulate Rise	30		5		13		\$660
Articulate Storyline – The Essentials – 2 Days		3-4		7-8		25-26	\$1360
Articulate Storyline Advanced			9		4		\$770
Canva							
Canva – The Essentials			6			4	\$540
Copilot							
Copilot for Excel		17		29		18	\$660
Copilot for Microsoft 365 – The Essentials*	23	13		13		8	\$660
Copilot for OneNote – ½ Day			3				\$345
Copilot for Outlook and Teams		23		22		29	\$660
Copilot for Word – ½ Day			24			26	\$345
Introduction to Microsoft 365 Copilot Chat*			5		15		\$540
Cyber Security							
Cyber Security Awareness – The Essentials – ½ Day			6			15	\$345
Microsoft Excel							
Excel Introduction*	8, 28	11, 26	10, 26	1, 8, 20	6, 19	4, 17, 30	\$450
Excel Intermediate*	9, 29	12, 27	11, 27	2, 9, 14, 21	7, 20	5, 23	\$450
Excel Advanced – 2 Days*	20-21	23-24	17-18	29-30	27-28	29-30	\$980
Excel – Analysing Data using Power Query*		3	9	15	15	12	\$660
Excel Formulas and Functions*		9		16		9	\$490
Excel – Data Handling and Analysis with PivotTables and PivotCharts – ½ Day*		17		1		3	\$325
Excel VBA – 2 Days			25-26				\$1045
Excel Charts and Macros – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Excel Organise Worksheet Data – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Microsoft Forms							
Microsoft 365 Forms – The Essentials – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Microsoft Lists							
Lists for End Users*	☎	☎	☎	☎	☎	☎	POA
Microsoft Loop							
Microsoft Loop – The Essentials*	☎	☎	☎	☎	☎	☎	POA
Microsoft 365							
Microsoft 365 – The Essentials	16		13		19		\$490
OneNote							
OneNote Paperless Office*		17		29		22	\$490

All our IT training includes a complimentary post course helpline

	Jan	Feb	Mar	Apr	May	Jun	GST Free
Microsoft Outlook							
Outlook	20	12	10	28	25	24	\$450
Tame Your Inbox – ½ Day		24		9		26	\$335
Microsoft Planner							
Microsoft Planner, To Do – The Essentials – ½ Day*			3			18	\$325
Microsoft Power Apps							
Introduction to Power Apps*	29		4		1		\$660
Microsoft Power Automate							
Power Automate – The Essentials*	30		16		5		\$540
Microsoft Power BI							
Power BI (Business Intelligence) – The Essentials*	12-13	4-5	12-13	9-10	13-14	22-23	\$1360
Power BI – Creating Performance Measures using DAX			16-17	22-23		23-24	\$1360
Power BI – Data Modelling with Power Query			11		27		\$770
Microsoft PowerPoint							
Microsoft PowerPoint – The Essentials*		6	5	14	18	23	\$450
Microsoft Project							
Project Introduction*	14	5	11	2	11	16	\$490
Project Intermediate*	15	6	12	7	12		\$540
Project Advanced*		2	27			25	\$540
Project for Schedulers – Fundamental or Specialist	☎	☎	☎	☎	☎	☎	POA
Microsoft SharePoint							
SharePoint End Users*	15	13	19	7	18	11	\$540
SharePoint Site Owner*	21-22	18-19	30-31		21-22	18-19	\$1045
SharePoint Advanced – Lists and Libraries – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Microsoft SQL							
SQL Server Introduction	22		18		27		\$540
Microsoft Teams							
Microsoft Teams – The Essentials – ½ Day*	22	10	25	10	8	12	\$325
Teams – Interactive and Engaging Meetings – ½ Day		10		10		12	\$325
Teams – Working with Files – ½ Day	☎	☎	☎	☎	☎	☎	POA
Microsoft Visio							
Visio – The Essentials*	21	25	23	28	29	9	\$490
Microsoft Word							
Word Introduction*	14	16	20	13	7	15	\$450
Word Intermediate*	19	20	26	24		18	\$450
Word Advanced*		26		28		30	\$490
Word – Templates and Styles – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Word – Working with Reports and Manuals*	☎	☎	☎	☎	☎	☎	POA
Creating Forms in Word – ½ Day*	☎	☎	☎	☎	☎	☎	POA

+ plus GST.

Dates are subject to change, please check our website for the latest training dates ☎ Ring us for more information (08) 9218 9059

* Also available online as LIVE facilitator-led virtual training course

Training Calendar • January – June 2026



STEP 1: Select your course



STEP 2: Select a date



STEP 3: Book at **www.ati-mirage.com.au**



Professional Development Training

	Jan	Feb	Mar	Apr	May	Jun	+ GST
Communication							
Communication Skills (with Extended DiSC®)*	12	13	18	2	12	17	\$795+
Conflict to Cooperation*	30		9, 30		13		\$625+
Developing Self Confidence and Assertiveness Skills*			10		15		\$625+
Effective Minute Taking – ½ Day*		5		7		9	\$450+
Introduction to Business Writing*	19		24		8		\$625+
Negotiation and Influencing Skills*	14	4		7		25	\$625+
Presentation Skills Training – for impact and persuasion			6			30	\$625+
Writing for Government – Including Ministerials and Briefing Notes*	21		12		27		\$625+
Writing Reports and Business Cases*		17		15		23	\$625+
Developing a Business Case – ½ Day*	☎	☎	☎	☎	☎	☎	POA
Developing Effective Policies and Procedures	☎	☎	☎	☎	☎	☎	POA
Customer							
Customer Service Excellence*	21			16			\$625+
Dealing with Difficult Customers – ½ Day*		16			28		\$450+
Telephone Techniques – ½ Day*		16			28		\$450+
Create a Great Customer Experience – ½ Day	☎	☎	☎	☎	☎	☎	POA
Job / Recruitment							
Job Application Skills – ½ Day*			17			22	\$450+
Job Interview Skills – ½ Day*			17			22	\$450+
Recruitment, Selection and Onboarding	23			14			\$625+
Leadership – Leadership Development Program available							
The Art of Emotionally Intelligent Leadership			5			16	\$625+
Brain Training for Better Workplace Outcomes – ½ Day		24		24			\$450+
Leadership Essentials*	15-16	10-11	23-24	8-9	11-12	10-11	\$1145+
Leading Me, Leading Others (Extended DiSC®)			25-26		26-27		\$1360+
Self-Awareness with PRINT® – ½ Day		13		17			\$680+
Emotional Intelligence for Teams – ½ Day			13			24	\$450+
Managing People and Performance*		26-27		28-29		18-19	\$1145+
Supervisor Toolkit*	14	19	11	23	6	12	\$625+
Leading and Communicating Change*	13		16		29		\$625+
Leading Effective Meetings – ½ Day*		5		7		9	\$450+
Coaching for Performance – ½ Day*		25			5		\$450+
Creative Problem Solving – ½ Day*		3			1		\$450+
Critical Thinking and Decision Making – ½ Day*		3			1		\$450+
Strategic Planning and Execution*		20		10			\$625+
Data Driven Culture – ½ Day*			13			24	\$450+
Leading Hybrid Work Teams – ½ Day*	☎	☎	☎	☎	☎	☎	POA
PRINT® to Enhance Team Effectiveness	☎	☎	☎	☎	☎	☎	POA
Team Effectiveness Workshop	☎	☎	☎	☎	☎	☎	POA
Project							
Project Management	19-20		18-19		21-22		\$1145+
Continuous Process Improvement			20		15		\$625+
PRINCE2® Foundation			16-18		15-17		\$2520+
PRINCE2® Practitioner			19-20		18-19		\$2100+
PRINCE2® Foundation and Practitioner			16-20		15-19		\$4620+
PRINCE2® Agile Foundation	☎	☎	☎	☎	☎	☎	POA
PRINCE2® Agile Practitioner	☎	☎	☎	☎	☎	☎	POA
Stakeholder Engagement for Projects	☎	☎	☎	☎	☎	☎	POA
WHS							
Health and Safety Representatives Training	12-16	16-20	9-13	13-17	4-8	8-12	\$1100+
Health and Safety Representatives Refresher Training	30		3		25		\$625+
Leading WHS for Supervisors and Managers		12		21		5	\$625+
Psychological Safety @ Work	22			30			\$450+
Statutory Supervisor Pre-Exam Preparation	28	27	19	10	15	23	\$640+
Statutory Supervisor Training	14-16, 20-22	4-6, 9-11, 24-26	9-11, 18-20, 25-27	28-30	18-20	10-12	\$1145
Statutory Site Executive – Lead WHS Risk Management	29		4		13		\$935



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Time/ Productivity							
Boost Your Productivity – ½ Day*		24		9		26	\$450+
Mastering Delegation – ½ Day*		25			5		\$450+
Time Management Simplified*	13		4		19		\$625+
Wellness							
Develop Your Emotional Intelligence*	20		27		11		\$625+
Developing Self Confidence and Assertiveness Skills*			10		15		\$625+
Emotional Intelligence for Teams			13			24	\$450+
Mental Health First Aid (MHFA)			10-11			16-17	\$1090+
Mindfulness @ Work – ½ Day	22			30			\$450+
Psychological Safety @ Work – ½ Day	22			30			\$450+
Resilience @ Work – ½ Day		6			18		\$450+
Avoid Burnout @ Work – ½ Day	☎	☎	☎	☎	☎	☎	POA
Change Fatigue @ Work	☎	☎	☎	☎	☎	☎	POA
Talking About Sexual Harassment	☎	☎	☎	☎	☎	☎	POA



Tailored Solutions for Your Unique Needs

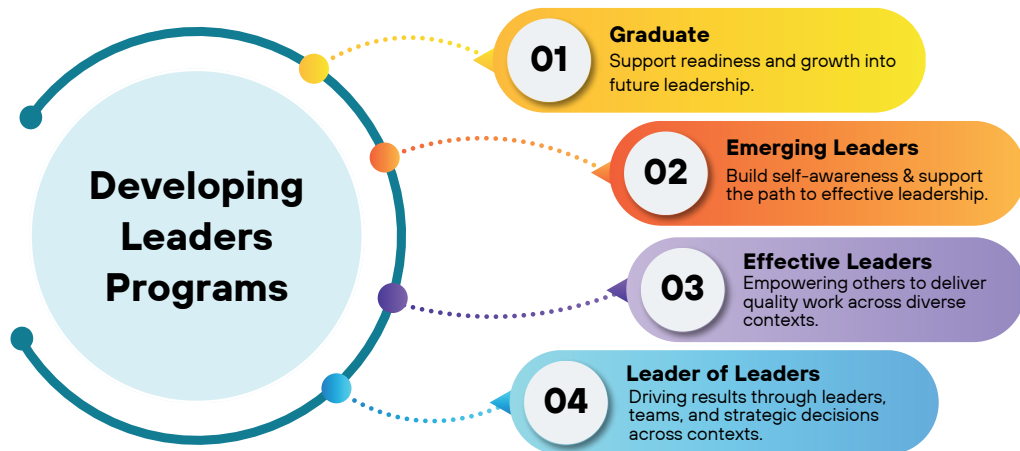
At ATI-Mirage, we work alongside you and your team to design the most impactful and relevant training experience possible. Our wide-ranging catalogue of customisable training courses ensures we can develop solutions that perfectly match your unique requirements, even if they're not listed on our calendar. Reach out today to discuss your specific needs and receive a tailored quote at **08 9218 9059**.

Team Development

Unlock the full potential of your team with bespoke programs designed to enhance collaboration, strengthen relationships, and foster personal growth. From team-building activities to expert guest speakers, we offer flexible options including full and half-day workshops tailored to meet your organisation's goals. Contact us to explore the possibilities for your team.

Develop Your Leaders with Our Transformative Leadership Programs

Our experienced specialists have crafted essential leadership development programs that respond to the modern needs of organisations. Recognising the need for adaptable, forward-thinking leaders, we've created pathways that equip your entire organisation with the skills to inspire, lead, and grow. Whether you're building from the ground up or refining existing leadership talent, our programs provide tailored learning experiences through four distinct pathways:



Each pathway is designed to help you cultivate leadership capabilities at every level, ensuring your leaders are fully prepared to meet and exceed your organisation's goals. For more information, connect with us to discuss how we can support your leadership journey.

Software Rollouts Training and Support

Rolling out new software can be a game changer, but without proper training, it often leads to frustration and lost productivity. Ensuring your team is confident with new systems is key to a smooth transition and long-term success. At ATI-Mirage, we specialise in **software rollout training, Microsoft 365 user adoption, and business software training**. Our expert Perth-based trainers deliver practical, hands-on learning to help your team adapt quickly, reduce downtime, and work more efficiently.



Expert Consulting Services for a Competitive Edge

IT Consulting Services

As WA's leading IT consulting provider, ATI-Mirage understands the pivotal role technology plays in maximising organisational success. Our team empowers you to get the most out of your IT investment by offering expert advice and customised solutions that streamline business processes and enhance productivity. Let us help you unlock the true potential of your digital workplace.

Professional Development Consulting

In today's fast-paced, hybrid working environment, professional growth and employee well-being are essential. ATI-Mirage offers comprehensive consulting services that span change management, leadership development, team building, employee engagement, and more. Using proven tools and strategies, we support organisations and individuals in achieving their goals, navigating challenges, and driving impactful results.

Call us for profiles and diagnostics, such as: PRINT® Extended DiSC Communication, Extended DiSC Leadership, Remote Worker Assessment, LSI and more...

+ plus GST.

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HEALTHY HABITS AT YOUR DESK: SIMPLE ERGONOMIC MOVEMENTS

STAY ACTIVE AT YOUR DESK

Sitting for long periods can lead to stiffness, fatigue, and reduced focus. Regular desk exercises help boost energy, improve posture, and support overall wellbeing, without the need to leave your workspace. Take just **5–10 minutes every 1–2 hours** to stretch, move, and reset. Your body (and mind) will thank you!



SEATED TORSO TWIST

Sit upright, rotate your torso gently to one side, hold for 10 seconds, then switch.



SEATED ANKLE ROLL

Lift one leg and gently roll your ankle, 5 times each way. Repeat with the other leg.



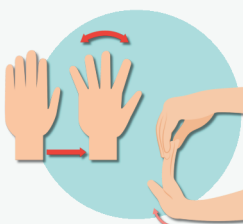
NECK TILTS

Slowly tilt your head toward one shoulder, hold for 10 seconds, then switch sides.



UPPER-BODY STRETCH

Interlace fingers, palms up, and extend arms overhead. Hold for 15–20 seconds.



WRIST & FINGER STRETCHES

Spread fingers wide, hold, then relax. Extend your arm, palm down. Gently pull fingers back with the other hand.



ROLL DOWN STRETCH

Sit tall, tuck your chin & slowly roll forward. Let your arms hang toward the floor. Relax, then slowly return to upright.

ADAPTED FROM DAREBEE WORKOUT & WORKRITE ERGONOMICS

These desk exercises are intended for general wellness. Please consult a healthcare professional before starting if you have any medical conditions or concerns.

At ATI-Mirage, we offer a diverse range of training courses from **Microsoft Power BI, Excel, Copilot, Canva to Statutory Supervisor, Leadership, WHS, Emotional Intelligence, Business Writing & more.**



ATI-MIRAGE
TRAINING & BUSINESS
SOLUTIONS

Enriching lives, empowering organisations

SCAN ME



Whether you're looking to upskill, comply with industry requirements, or enhance team performance, we're here to support your goals.

Go to www.ati-mirage.com.au or scan the QR code for more info.



CONTACT US



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