



BSBWHS513 – Lead WHS Risk Management (Release 1)

Statutory Site Executive Course Overview

Course at a glance: Lead WHS risk management with confidence. This one-day course is designed for Site Executives, senior managers, operational leaders and WHS professionals who lead, oversee or provide specialist guidance on workplace health and safety risk management. It combines nationally recognised training with practical, workplace-focused activities that build the capability to make informed risk decisions and guide others through the risk management process.

This is not a sit-and-listen course. Through facilitated discussion, realistic workplace scenarios and collaborative problem-solving, students apply BSBWHS513 to identifying risk management requirements, leading risk assessment, selecting and implementing controls, and evaluating the effectiveness of the overall process.

Every activity is pitched at a leadership and decision-making level. Students analyse WHS information, consult with relevant stakeholders, consider operational requirements, communicate expectations and evaluate whether controls and risk management processes are working as intended.

The course connects the unit requirements to the complex situations encountered by Site Executives and senior operational personnel, helping students strengthen their ability to lead and influence WHS risk management within their area of responsibility.

Training is delivered by qualified trainers and assessors using current WHS legislation and industry information, with support available from enrolment through to completion. Students also receive complimentary hard-copy take-home resource materials, including the Work Health and Safety Act 2020 and Work Health and Safety (Mines) Regulations 2022.

The course is delivered over **one day** and includes a knowledge assessment and a practical project assessment (see Assessment). Successful students receive a nationally recognised **Statement of Attainment** (see Outcomes).

Course Contents

WHS Risk Management Requirements

- Legislative, organisational and workplace requirements for WHS risk management
- Internal and external WHS information and data
- Duty holders, consultation arrangements, roles and responsibilities
- Defining the scope and organisational context of risk management

Leading Hazard Identification and Risk Assessment

- Planning and leading hazard identification processes
- Identifying and documenting risk factors
- Analysing likelihood, consequence and level of risk
- Applying WHS laws, workplace information and professional judgement
- Documenting and communicating risk assessment outcomes

Selecting and Implementing Risk Controls

- Applying organisational requirements and the hierarchy of control measures
- Selecting controls appropriate to the assessed level of risk
- Planning implementation through the WHS management and information systems
- Assigning responsibilities, consulting stakeholders and communicating controls
- Documenting implementation decisions and outcomes

Monitoring and Evaluating WHS Risk Management

- Defining the scope of evaluation and suitable performance indicators
- Reviewing the effectiveness of controls and the risk management process
- Using evidence, consultation and WHS information to identify improvements
- Modifying and documenting the process in response to evaluation findings
- Communicating findings and recommended actions

Leadership, Consultation and Decision-Making

- Leading consultation and participation throughout the risk management process
- Making and explaining risk-based decisions
- Providing guidance to workers, managers and other stakeholders
- Escalating significant risks and supporting continual improvement

Outcomes

Successful students will receive a nationally recognised Statement of Attainment for BSBWHS513 Lead WHS risk management.

For the Site Senior Executive statutory position, BSBWHS513 is one of three approved units required under Schedule 26 of the Work Health and Safety (Mines) Regulations 2022 (WA). A person must successfully complete all three prescribed units and also satisfy the applicable experience, eligibility, appointment and statutory examination requirements. Completion of BSBWHS513 alone does not qualify a person for appointment as a Site Senior Executive.

Assessment

Students will be assessed through two components: a knowledge assessment and a practical project assessment.

1. Knowledge Assessment

A set of generic and workplace questions testing the student's knowledge and understanding of the theory behind the unit.

2. Practical Project Assessment

A set of tasks or activities completed according to set instructions and guidelines to meet the requirements of BSBWHS513. These tasks require access to a workplace or suitable workplace-like environment and relevant workplace WHS documentation.

Duration

One day, 8:30 am to 4:00 pm AWST.

Pre-requisites

Formal unit prerequisites: Nil. However, students must meet the participation, LLND, resource and workplace-access requirements outlined in this course outline.

Pre-enrolment Information

Before enrolling or paying any fees, prospective students should take time to confirm that this course is right for them. Students should review the delivery, assessment, workplace-access and resource requirements outlined in this document, and read the ATI-Mirage policies, Student Handbook and Fees and Charges Schedule linked below. Students must also complete the pre-enrolment steps outlined below, including the LLND assessment and learning support review.

Delivery and scheduling

- The course is delivered over one day, from 8:30 am to 4:00 pm AWST.
- Scheduled delivery is available in person at Level 1, Cloisters, 863 Hay Street, Perth WA 6000. Customised workplace delivery may also be available by arrangement.
- Available commencement dates and booking options are published on the [**Statutory Site Executive – Lead WHS Risk Management course page.**](#)

Fees and funding

- The published course fee is \$935 per person and includes training materials, refreshments for in-person attendance, assessments, support and two attempts at each assessment. Complimentary hard-copy take-home resource materials, including the Work Health and Safety Act 2020 and Work Health and Safety (Mines) Regulations 2022, are included at no additional cost.
- Additional charges may apply for reassessment beyond the two included attempts, cancellation, rescheduling, Recognition of Prior Learning or reissuing certification documents, as set out in the current Fees and Charges Schedule.
- Government funding, subsidies or training entitlements are not currently available for this course. The published course fee is payable by the student or their employer/client, as applicable.

Enrolment requirements

- A valid Unique Student Identifier (USI) is required for nationally recognised training. Creating a USI is free; students can create or locate their USI through the official USI service.
- Before enrolling, students should consider whether the course suits their existing skills, experience and intended employment or statutory-position requirements. Completing this unit alone does not satisfy all requirements for appointment as a Site Senior Executive (see Outcomes).
- Before enrolment, students must complete a language, literacy, numeracy and digital (LLND) assessment and are asked to complete a pre-enrolment and learning support review. ATI-Mirage uses the results to confirm course suitability and arrange any learning support, reasonable adjustment, assistive technology or equipment needed before the course starts, without compromising the integrity of the unit of competency.
- Recognition of Prior Learning (RPL) may also be available following assessment of relevant prior learning and experience; charges apply as set out in the Fees and Charges Schedule. RPL should be discussed with ATI-Mirage before enrolment.

Policies, fees and student support

Before enrolment or payment, students must review the **ATI-Mirage RTO Policies, Procedures and Forms**. This page provides access to the current Student Handbook, policies and procedures, student support information, fees and charges, deferral and course-credit forms, and information about complaints and appeals.

The **ATI-Mirage Fees and Charges Schedule 2026** sets out the current course fee, inclusions, payment-related conditions and possible additional charges. Students should confirm the applicable fee and conditions at the time of booking.

Students wishing to withdraw, cancel or defer their enrolment must notify ATI-Mirage. Applicable fees, refund entitlements and processes are set out in the Fees and Charges Schedule and relevant student policies provided before enrolment. Students may request confidential support relating to study, wellbeing, accessibility, technology, training or personal circumstances through the student support options provided on the ATI-Mirage policies page. Complaints and assessment appeals may be lodged in accordance with ATI-Mirage's published procedures.

Resources and Equipment

To support participation in training and assessment, students must have access to the following resources. Any costs associated with student-supplied items will be communicated before enrolment.

Resources to be supplied by the student

- A laptop or suitable device capable of accessing electronic learning materials and completing assessment documents.
- Reliable internet access and an active email account where online access or electronic submission is required.
- Basic stationery, including a pen and notepad.
- Before commencing the practical project assessment, students must have access to a workplace or suitable workplace-like environment and to relevant organisational WHS policies, procedures, forms and records.

- Any site-specific personal protective equipment required to enter or undertake activities at the student's workplace.
- Any additional resource advised by ATI-Mirage before enrolment.

Resources supplied by ATI-Mirage

- A suitably equipped, safe and accessible training venue, including appropriate seating, amenities and presentation facilities.
- Access to the eSkilled learning management system will be provided for the duration of the course enrolment, including access to relevant learning materials, activities, assessment resources and electronic assessment submission functions.
- A qualified trainer and assessor with access to the current unit requirements and relevant WHS legislation, guidance and industry information.
- Course learning materials, activities, assessment instructions, assessment instruments and required templates.
- Access to suitable presentation, computer and internet facilities when these are required for scheduled classroom activities.
- Suitable examples, case studies and simulated materials needed for training and assessment where workplace evidence is not required.
- Guidance on the safe use of facilities and equipment, and reasonable adjustment to resources or delivery arrangements where required and appropriate, without compromising the unit requirements.
- Information about how to obtain support or report any problem affecting access to required facilities, resources or equipment.

ATI-Mirage will monitor the suitability, safety, accessibility and sufficiency of the facilities, resources and equipment used for this course. Students must advise ATI-Mirage before commencement if they cannot access a required resource or need an adjustment. Where a workplace or another third party supplies facilities, resources or equipment, ATI-Mirage will confirm that these are appropriate for the relevant training and assessment activities.

Further Information

Third-party arrangements: ATI-Mirage provides all training and assessment for this course. There are no third-party arrangements for the delivery or assessment of BSBWHS513.

Current statutory-position, eligibility, appointment and examination information is published by the Department of Local Government, Industry Regulation and Safety.

For more information, visit the **Department of Local Government, Industry Regulation and Safety** website.